

PUGWASH VILLAGE COMMISSION

Regular Meeting
27th September 2010 at 7pm
Pugwash Village Hall

Minute Number 290

PRESENT:

Rod Benjamin, Jim Whitman, Linda Langille

RECORDING SECRETARY:

Lisa Betts, Clerk Treasurer

CALL TO ORDER:

290.1 The Commission of the Village of Pugwash on 27th September, 2010 in the Boardroom of the Village Hall.

290.2 Commission Chair, Rod Benjamin called the meeting to order at 7pm

APPROVAL OF AGENDA:

290.3 It was moved by Commissioner Whitman and seconded by Commissioner Langille that the Agenda be approved.

MOTION CARRIED

APPROVAL OF REGULAR MINUTES

290.4 It was moved by Commissioner Whitman and seconded by Commissioner Langille that the minutes of Regular Meeting Number 290 held on May 17th, 2010 be approved as presented.

MOTION CARRIED

Ratification of the Committee of the Whole:

290.5 It was moved by Commissioner Langille and seconded by Commissioner Whitman that the Committee of the Whole held 29th July, 2010 be ratified.

MOTION CARRIED

290.6 It was moved by Commissioner Langille and seconded by Commissioner Whitman that the Committee of the Whole held 10th August, 2010 be ratified.

MOTION CARRIED

290.7 It was moved by Commissioner Langille and seconded by Commissioner Whitman that the Special Meeting held 27th May, 2010 be ratified.

MOTION CARRIED

PUGWASH VILLAGE COMMISSION

Regular Meeting

27th September 2010 at 7pm

Pugwash Village Hall

BUSINESS ARISING FROM THE MINUTES

290.8 Banners

The Clerk reported that these have been ordered with a cost of \$2990. Provincial funding through CREDA to the amount of \$4286 (or 68%, whichever is less) for banners and garbage bins has been approved and Communities in Bloom have agreed to fund \$1500 towards the banners. As a condition of the funding, the Village is to pay \$2000 towards the costs and provide a further \$2000 in kind (labour, materials).

290.9 HarbourFest Cake Auction

The Village of Pugwash bought a cake as part of the HarbourFest fund raising for \$200

PRESENTATIONS

290.10 2010 Gathering of the Clans

The Clerk/Event Coordinator presented a financial report (see attached). Despite increased costs, revenue was up by 10%, allowing for increased amounts to be donated to local community groups.

The Clerk/Event Coordinator reported that Pipe and Drum Bands in the Atlantic area diminish in numbers but the demand for them persists and thus the potential fees they could command, increase. For the past several years the 78th Highlanders and the Dartmouth and District Pipe Bands have been the only two bands competing in Pugwash. In 2010 a new, smaller band from Corrections Canada entered the Parade, but did not compete. The continued presence of the Pipe and Drum bands is considered vital to the future of the Gathering of the Clans. Historically, the Gathering has only ever paid the bands the minimum as stipulated by the Atlantic Canada Pipe and Drum Association. The Clerk/Event Coordinator requested permission to add \$1000 to the fee paid to competing Pipe and Drum bands attending the Gathering of the Clans.

290.11 It was moved by Commissioner Whitman and seconded by Commissioner Langille that the Gathering of the Clans add \$1000 to the Atlantic Canada Pipe and Drum Association fee for each competing Pipe and Drum band.

MOTION CARRIED

PUGWASH VILLAGE COMMISSION

Regular Meeting

27th September 2010 at 7pm

Pugwash Village Hall

OLD BUSINESS:

290.12 Waterfront restoration project

The Chair reported that the Waterfront restoration project is complete and reported the funding as being:

Build Canada Fund	\$123,000
Municipality of Cumberland County	\$50,000
<u>Village of Pugwash</u>	<u>\$12,000</u>
Total cost	\$185,000

NEW BUSINESS:

290.13 Garbage bins

The Clerk reported that there is (before tax) about \$4200 of funding from CREDA and the Village for garbage bins left over after the banners are paid for.

There was some discussion, including input from a representative from Communities in Bloom, as to what kind and location of bins should be considered. A decision will be made soon, as a condition of the funding is that all invoices be dated before the end of October.

It was reported that Communities in Bloom summer student helped construct a small composting unit at the Village Hall and a group from the 7th Day Adventist Camp also constructed a larger composting unit located near the old Train Station. This group of volunteers also helped with other projects around the Village including work on the booths used for the Gathering of the Clans and HarbourFest.

It was agreed that a thank you note should be sent to these groups.

290.14 Master Plan

Commission Chair, Rod Benjamin, reported that there had been a study completed by a group from Mount Allison University who had made presentations and held discussion groups at the County offices on July 7th and in Pugwash on July 27th and August 4th. The report from this study is to be submitted to the Municipality of Cumberland County by the end of September.

290.15 Build Canada Fund

Subject matter was discussed during point **290.12**.

PUGWASH VILLAGE COMMISSION

Regular Meeting

27th September 2010 at 7pm

Pugwash Village Hall

290.16 Visitor Information Centre

Funding for a kiosk was missed for 2010 due to changes in Village personnel at the time of the funding application deadline. Chair Benjamin intends to attend a presentation to be made by CNTA in Stellarton on September 30th.

290.17 64 Howe Street

Staff from Harrisons and Sons requested that they use the baby barn at 64 Howe Street. They will keep the property tidy and mowed, paint the barn and remove the obsolete dry hydrant to be returned to the Fire Department.

It was moved by Commissioner Whitman and seconded by Commissioner Langille that Harrison and Sons be permitted to use the baby barn at 64 Howe Street.

MOTION CARRIED

290.18 Website

Ron MacNutt spent considerable time assisting the Clerk in repairing and updating the Village website. A letter or card of thanks will be sent to Mr MacNutt

290.19 Unsightly premises

The Village Clerk has spoken with Nova Scotia Power Inc and Malcolm Mattatall from NS Department of Transportation in regards to unsightly and hazardous conditions under their jurisdiction.

290.19 Eaton Park

The bases of all three flagpoles are badly rusted. The Clerk presented a quote from A&M Fabrication of Oxford to replace all three bases and associated hardware with stainless steel for \$1,156.26 plus tax.

290.20 It was moved by Commissioner Langille and seconded by Commissioner Whitman that the Village arrange and pay for the flagpole bases to be replaced.

MOTION CARRIED

There is a concern that bikes and skateboards and also slippery conditions could pose a hazard on the new boardwalk.

290.21 It was moved by Commissioner Whitman and seconded by Commissioner Langille that signage be erected at both ends of the boardwalk to caution users.

MOTION CARRIED

PUGWASH VILLAGE COMMISSION

Regular Meeting
27th September 2010 at 7pm
Pugwash Village Hall

290.22 Association of Nova Scotia Village (ANSV) Annual General Meeting

This was attended by Commission Chair, Rod Benjamin and the Clerk on September 24th and 25th in Bible Hill. Commission Chair gave a brief report of the proceedings and then read out a copy of the letter the ANSV wrote to the Clerk of the Utilities and Review Board in response to the decision the UARB in regards to the application to reduce the boundaries of the Village of Pugwash.

A letter from the Village Commission to the ANSV will be sent to thank them for sending the letter to the UARB.

At the AGM, Commissioner Dave Farley was voted in as Member at Large.

290.23 Communities in Bloom (CIB)

A letter of thanks from the Village Commission for the power hand mower has been sent.

A request has been made that the Pugwash Village Commission host a weather station at the Village Hall. A representative from CIB explained what would be involved in this endeavour, including the opportunity for funding. The Village Commission would like to have some more information to investigate this proposal further.

Composters - already discussed in point **290.12**.

Summer student - worked with the Village maintenance staff on an off through the summer.

CORRESPONDENCE

290.24 Letter to MLA

The Village Commission has been asked to send a letter to MLA Brain Skabar to request that the roads in and around the Pugwash area be upgraded. The roads are acknowledged to be greatly neglected in north Cumberland County. Most have not been upgraded for many years.

290.25 Freedom of Information Request

The Applicant has requested all communications between the Pugwash Village Commission and the Cumberland Regional Economic Development Association (CREDA) since January 2003. The Clerk has made some progress in this request, which is proving to be very time consuming.

290.26 Cumberland Regional Library

Request that the Village Commission provide additional shelving for the Pugwash Library. After some discussion with input from the floor as to whether the Commission was responsible for the cost of added bookcases,

PUGWASH VILLAGE COMMISSION

Regular Meeting

27th September 2010 at 7pm

Pugwash Village Hall

Councillor Gillis offered to take a request to the Cumberland Regional Library Board that they clarify their needs and ability to cover the costs.

290.27 Blank greeting cards

To be used for a variety of purposes as the need arises. The cost would be about 65c per card.

It was moved by Commissioner Langille and seconded by Commissioner Whitman that the Village purchase 50 blank greeting cards.

MOTION CARRIED

290.28 Seitls

The Seitl properties along Water Street are all below street level and consequently flood in heavy rains or spring thaw. Counsellor Gillis (whose family ran a store in one of these properties some years ago) was able to confirm that this has been the case for many years. A member of the public suggested that money from Rural Economic Development might be available to mitigate the problem. This is one of the problem areas the Clerk discussed with Department of Transportation already. The Clerk will approach the County to discuss further.

290.29 Additional correspondence received:

A letter from the Chair of HarbourFest in thanks for the assistance the Commission and staff provided.

A letter from John Eaton with an attached report from Peter Romkey with suggestions for future plantings of trees and shrubs.

An invitation from Communities in Bloom to a Commissioner or Staff to attend the national symposium for CIB to be held in Halifax this year.

COMMITTEE REPORTS

290.30 Animal issues

The LA Animal Shelter has helped the Village take and treat some strays.

290.31 Sidewalks

Commission Chair Rod Benjamin reported that in conversation with representatives at the ANSV AGM recently, some report that they fix some of their sidewalks each year, avoiding large capital expenditure by doing them all at the same time.

290.32 Multipurpose Centre

No report

PUGWASH VILLAGE COMMISSION

Regular Meeting

27th September 2010 at 7pm

Pugwash Village Hall

290.33 Sewer/water

No report

INFORMATION ITEMS

290.34 Presentation made to Minister MacDonald

It was reported to the Clerk that there had been a presentation made to the Minister of Health Promotion and Protection of proposed plans for a new hospital and medical centre in Pugwash and that this had been met favourably by the Minister. Councillor Gillis was able to confirm and expand on the information given.

FINANCIAL REPORT

290.36 The Clerk submitted a balance sheet and a comparative Income statement (see attached).

The Clerk reported that the annual budget and financial information required by the Bank of Nova Scotia (BNS) in Pugwash had been provided. The Clerk requested that a motion be made to be elected upon by the electors of the Village of Pugwash to renew the \$25,000 Line of Credit with BNS in Pugwash (as required annually by BNS, Pugwash).

290.37 It was moved by Commissioner Whitman and seconded by Commissioner Langille that the Village Commission acquire a Line of Credit for \$25,000 from Pugwash Bank of Nova Scotia. A vote was held by eligible rate payers present.

MOTION CARRIED

ADJOURNMENT:

290.38 It was moved by Commissioner Whitman that the meeting be adjourned.

Chair _____

Clerk Treasurer _____

Lisa Betts
Clerk Treasurer