

PUGWASH VILLAGE COMMISSION
Regular Meeting
15th November 2010 at 7pm
Pugwash Village Hall

Minute Number 292

PRESENT

Jim Whitman, Dave Farley, Danny Brooks, Linda Langille

REGRETS

Rod Benjamin

RECORDING SECRETARY

Lisa Betts

CALL TO ORDER

292.1 The Commission of the Village of Pugwash met on 15th November 2010 in the Boardroom of the Village Commission Hall.

292.2 Commission vice chair, Jim Whitman called the meeting to order at 7pm.

APPROVAL OF AGENDA

292.3 **It was moved by Commissioner Farley and seconded by Commissioner Langille that the Agenda be approved with the addition to CORRESPONDENCE of the filing to the Nova Scotia Utilities and Review Board to dissolve the Village of Pugwash.**

MOTION CARRIED

(Note: the filing arrived in the regular mail of the day of the meeting and thus after the Agenda had been published)

APPROVAL OF REGULAR MINUTES

292.4 **It was moved by Commissioner Farley and seconded by Commissioner Brooks that the Minutes of Regular Meeting 291 held on October 18th, 2010 be approved as presented.**

MOTION CARRIED

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RATIFICATION OF THE COMMITTEE OF THE WHOLE

292.5 It was moved by Commissioner Farley and seconded by Commissioner Langille that the Committee of the Whole held November 12th be ratified.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

292.6 None that was not already included elsewhere in the Agenda.

OLD BUSINESS

Freedom of Information Request

292.7 The Clerk reported that this is proceeding. Given the area of search involved and the potential for breaches of confidentiality, there is no current requirement to hire additional help. The applicant has agreed to an estimate of costs.

Boardwalk - accident

292.8 On Tuesday, 26th October a Village resident slipped and fell on the boardwalk, hitting her head on the boards. An ambulance was called for and the lady was transported to the Amherst hospital. Pugwash ER was closed that day. The Clerk called the lady later in the week and she told the Clerk she is fine.

Boardwalk signs

292.9 Caution signs were picked up in Amherst on Monday, 25th October and erected Thursday, 28th October when the (part time) maintenance staff was called in a day early.

Flagpoles

292.10 Flag poles are painted and ready to be put back up.

Beautification - Bins

292.11 Garbage/multi-sorter bins should be delivered shortly. Concrete pads have been poured for the three multi sorter bins. The multi-sorter bins will be in three different locations in Eaton Park: two directly in front of the Village Hall - one near the boardwalk and one near Water Street - and the third across the road from Mundle's Funeral Home.

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Christmas

292.12 Christmas-by-the-sea will be December 3rd. The Pugwash Village Commission will host an Open House 2-6pm along with a LED light exchange program with Nova Scotia Power.

292.13 The official lighting of the tree will be 7pm on December 3rd. Commissioner Brooks will attend the ceremony on behalf of the Pugwash Village Commission.

292.14 Christmas Cheer Day – will be Friday December 17th when the students of Cyrus Eaton Elementary School will come to visit the Village Hall.

Library - bookcase

292.15 Commissioner Brooks reported that this is nearly complete.

Communities in Bloom Symposium – Halifax

292.16 Attended by Commissioner Farley (October 28th) who reported he very much enjoyed the presentations and learned a lot about how other areas beautify their communities. Commissioner Farley has sent a card of thanks and appreciation to Pugwash Communities in Bloom who funded his attendance for the day.

NEW BUSINESS

Snow removal

292.17 A tender for snow removal will be advertised in the week's Oxford Journal.

Signage

292.18 **Northumberland Shore study** – Wallace October 27th

Commissioner Farley and the Clerk attended the presentation at the Wallace Museum. Commissioner Farley reported that this was a study to look at standardized signage in the area and to encourage tourists to exit the highway and visit local attractions. The report is due early in 2011.

292.19 Two signs will be ordered to caution users of the boardwalk that there is no snow removal on the boardwalk.

292.20 Two signs will be ordered to advise vehicle owners to keep clear of the access area to the Municipal slipway to the Harbour.

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Use of the Village Hall

292.21 Auditions for a short movie on youth sexual health by local film maker **Catherine Bussiere** – November 16th.

292.22 **Maggie's Place** (Amherst) will run a first aid and CPR course in January 2011. The course will be free with a returnable deposit to ensure numbers.

292.23 Safe food handling course – being arranged for late January or early February with **Alex Hernandez of NS Department of Agriculture**.

292.24 **Department of Justice** electronic payments for rent (\$200 + HST) mysteriously stopped in February. The problem has been identified and back payment is pending. The Department uses office space for the probation officer once a week or every two weeks, depending on case load.

292.25 **Carpets** – were professionally cleaned by McCarron Enterprises of Amherst on Saturday. They are noticeably cleaner looking and smell better.

292.26 **Electrical estimates** to improve safe use of Village Hall.

The Clerk has requested a local electrician to produce an estimate to add exterior GFI outlets. This is primarily for the use of vendors during Gathering of the Clans and HarbourFest. As demands for electrical outlets increase with the number and types of vendors, the demand on limited outlets, limited circuits and extension cords through windows has also increased to the point that there are concerns over electrical safety. Included would be an external GFI for the back of the Village Hall to allow for safer use by maintenance staff.

292.27 The two exterior **GFI outlets at the Farmers Market** building (former VIC) have been hooked up.

292.28 **Christmas tree sales**. Thorton Moore has requested to use the area formally occupied (approximately) by the Caboose Café to sell Christmas trees. The Commissioners agreed this is an important service to the community that was much missed last year and Mr. Moore should be allowed to use the area.

Christmas

292.29 **Living nativity**. Local churches are organizing a living nativity around the Village for December 16th and 17th and request two ticket booth to use in the presentations. The Commissioners agreed that two booths could be used for the event.

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Beautification/community meeting – October 26th - Chatterbox

292.30 Commissioner Farley and the Clerk attended an informal, ad hoc meeting of residents representing a variety of community groups to discuss many issues including, but not limited to: beautification, community newspaper etc.

The Commissioners agreed to invite these groups to get together, still informally, at the Village Hall to discuss more clearly which groups would be willing to take on which projects.

Small business week dinner – October 23rd - Curling Club

292.31 Attended by Commissioner Farley who reported that it was an entertaining evening that was well attended and well organized – kudos to Audrey Bishop and the Chamber of Commerce. The invited speaker was Neville MacKay (My Mother's Bloomers).

Friends of the Library – Words and Music – November 6th – Curling Club

292.32 Attended by Commissioner Farley. The emcee made particular note their appreciation that the Village Commission was represented.

Remembrance Day – November 11th - Cenotaph

292.33 Attended by Commissioner Farley who presented a wreath on the behalf of the Pugwash Village Commission.

CORRESPONDENCE

292.34 The Clerk read out the **application to the UARB**

IN THE MATTER OF: An Application/Request to the Nova Scotia Utility and Review Board for Dissolution of the Village of Pugwash pursuant to S.448(3) of the *Municipal Government Act*.

The accompanying documents were not read out nor distributed.

(Note: the application in its entirety was published on the UARB website the next day - November 16th)

292.35 Letters from **Chase's Marina, Brickyard Marina, Fox Harb'r Resort and the Pugwash Yacht Club** have been sent to the Commission, Chamber of Commerce and Pugwash Harbour Authority. These were also copied to local Councillors Al Gillis and Ron MacNutt, MLA Brian Skabar and MP Scott Armstrong. The letters

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were asking for support in the quest to provide gasoline services to boaters in Pugwash.

The Commission agreed to support the request in principal. Councillor Gillis suggested a letter of support in principal be sent directly to him to then be presented to Council for further discussion.

292.36 Response from **MLA Brian Skabar** to the letter from the Commission to improve roads and drainage infrastructure in Pugwash and area. He has brought the matter to the attention of Minister Esterbrooks and hopes that this area will be included in the long term plans for such projects.

292.37 **Pugwash District Volunteer Fire Department.** Invitation to the annual banquet on December 4th . Jim Whitman and Linda Langille will represent the Village Commission again this year.

292.38 **Pugwash Co-op.** Request for donated items to put in a basket to be raffled off in support of Open Hamper. The deadline was the afternoon of the (evening) meeting, so items already donated were reported to be:
from the Village Commission: ball cap, lapel pin, pen and small t-shirt
from the Gathering of the Clans: ball cap, pin, two gate tickets

292.39 **RCMP.** Annual review

292.40 **Alzheimer's Society.** Request for letter of support to have January declared Alzheimer's month. The Commission agreed to sign the enclosed letter of support.

292.41 **Service Nova Scotia – Corporate Collection Services.** The Commissioners agreed to table the item for further review.

(this has since been signed and sent to Service NS)

292.42 **Service Nova Scotia – Municipal Financial Corporation.** Notice of free workshops on municipal finances for Councillors, Commissioners and staff.

It was moved by Commissioner Langille and seconded by Commissioner Farley that the Pugwash Village Clerk attend one of the workshops.

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(Note: the Clerk is now booked to attend the January 11th workshop)

292.43 Pugwash and District High School Senior Basketball team. Representative for the team, Alex Parker, requested financial assistance from the Village Commission and also offered to have one of the Village/CIB banners on display during home games.

It was moved by Commissioner Farley and seconded by Commissioner Langille that the Pugwash Village Commission donate \$200 to the senior boys basketball team.

MOTION CARRIED

COMMITTEE REPORTS

292.44 Gathering of the Clans

The Clerk/Coordinator reported that editorial copy has been sent out to local print media covering the 2010 event including a précis of the financial report. The first of the fundraisers is planned for November 27th with a Psychic Fair. Seven psychics are planning on coming to Pugwash. Advertising has been sent out and distributed locally.

292.45 Animal issues

It was agreed that there was not much the Village could accomplish that the County did not already cover with its bylaws.

It was moved by Commissioner Langille and seconded by Commissioner Farley that the Animal Issues Committee be dissolved.

MOTION CARRIED

292.46 Sidewalks

The Commissioners agreed to ask Rob McLure, local cottage and planning engineer, for his input or advice on this issue.

292.47 Multi-purpose Centre

The Commissioners agreed to wait for the presentation of the Pugwash and Area Community Master Plan before moving any further with this committee.

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292.48 Sewer and Water

An application has been submitted. The Commissioners agreed to wait for the presentation of the Pugwash and Area Community Master Plan before moving any further with this committee.

INFORMATION ITEMS

292.49 The presentation of the Pugwash and Area Community Master will be at 6:30pm at the Pugwash District High School dining room on Monday, November 22nd.

292.50 The next regular meeting of the Pugwash Village Commission will be Monday December 13th.

ADJOURNMENT

292.51 **It was moved by Commissioner Farley that the meeting be adjourned.**

Chair _____

Clerk Treasurer _____

Lisa Betts
Clerk Treasurer