

PUGWASH VILLAGE COMMISSION

Regular Meeting #381

20<sup>th</sup> November, 2017 at 7pm

Pugwash Village Hall

**Minute Number 381**

**CALL TO ORDER**

381.1 The Commission of the Village of Pugwash met in the Board Room at the Pugwash Village Hall on 20<sup>th</sup> November, 2017. Chair Gould called the meeting to order at 7pm and welcomed all attending.

**Roll call**

381.2 Commissioners: Chair Gould  
Commissioner Farley  
Commissioner Martin  
Commissioner Mundle

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

Regrets: Commissioner Purdy

In attendance: Allison Gillis, Warden Municipality Cumberland County  
Maureen Leahey, Chair Pugwash Communities in Bloom  
Diane Elliott, Village of Pugwash resident, PITA member  
Jean Farley, Village of Pugwash resident  
Doug Huat, Village of Pugwash resident, PITA member  
Norene Smiley, Village of Pugwash resident, Communities  
in Bloom member  
Rocky Irons, Gulf Shore, PITA member  
Dianne Burnham, Gulf Shore, Pugwash International  
Tennis Association  
Bob Nogler, Conns Mills, PITA member  
Sarah Whitney, Conns Mills, PITA member  
Bert McWade, West Pugwash resident, PITA member

**APPROVAL OF AGENDA**

**MOTION**

381.3 It was moved by Commissioner Farley and seconded by Commissioner Martin that the agenda be accepted. **MOTION CARRIED**

PUGWASH VILLAGE COMMISSION

Regular Meeting #381

20<sup>th</sup> November, 2017 at 7pm

Pugwash Village Hall

**APPROVAL OF MINUTES**

**MOTION**

**381.4 It was moved by Commissioner Mundle and seconded by Commissioner Martin that the minutes of regular meeting 380 held October 16<sup>th</sup> be approved as circulated.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

381.5 None

**PRESENTATIONS**

**Pugwash International Tennis Association (PITA) – Diane Burnham**

381.6 A written submission has been received and circulated. Ms Burnham briefly discussed the main points of the submission concerning the poor condition of the tennis courts that require annual repairs, concluding in asking the Commission to replace the tennis/basketball courts.

The Clerk reported that the courts were resurfaced five years ago [correction: repairs were made in 2013]. She then reported some recent estimates to simply remove the asphalt and resurface would be \$35,000 per court. The Town of Amherst built two courts this year, built to international standards at a cost of \$184,871.

Members of PITA are willing to help with a committee to look into new courts and have meanwhile already spent some time in making patch repairs. There was some discussion as to the benefits of having the courts. There was a suggestion that they could be relocated.

Chair Gould thanked the group for their presentation.

**Pugwash Communities in Bloom (CIB) – Chair, Maureen Leahey and CIB member Norene Smiley**

381.7 Mrs Smiley thanked the Commission again for the financial; assistance to go to the National CIB Symposium in Ottawa. She then reported some of the work they did while she and Debby Cameron were there, including promoting the Village and its volunteers.

A written submission has been received and circulated describing the list of recommendations the CIB judges had provided to the Pugwash group. Mrs Leahey touched on some of these points, which will be discussed more fully in the VC/CIB partnership committee. Commissioner Farley asked if the points

PUGWASH VILLAGE COMMISSION

Regular Meeting #381

20<sup>th</sup> November, 2017 at 7pm

Pugwash Village Hall

could be categorized in level of importance or immediacy. Commissioner Martin commended group for their work and helping to include other groups in promoting and beautifying Pugwash.

**CORRESPONDENCE**

**Pugwash Communities in Bloom (CIB) – litter grappers**

381.8 Request to cost share in litter “grappers” (used to pick up garbage) and hoops (used to keep garbage bags open). These are used for the community litter pick-up day in April, festivals and general litter pick-up.

**MOTION**

**381.9 It was moved by Commissioner Farley and seconded by Commissioner Martin that the Village contribute to Pugwash Communities in Bloom a sum of up to \$500 towards the cost of litter grappers and bag hoops. MOTION CARRIED**

**Pugwash Open Hamper**

**MOTION**

**381.10 It was moved by Commissioner Martin and seconded by Commissioner Mundle that the Village donate \$500 to the Toy Bingo fundraiser for the Pugwash Open Hamper. MOTION CARRIED**

**Cyrus Eaton Home and School**

381.11 Request for contribution towards costs of lumber to build an ice rink on the school playgrounds. It is planned to be 50x100’ with 24” high boards the association estimates about \$2,000 for lumber costs. There was some discussion as to the necessity of having boards at this particular height. It will be run by volunteers, with some help from the fire department to flood the area. It will be for public use. Warden Gillis offered some contact information for funding at the Municipal level.

**MOTION**

**381.12 It was moved by Commissioner Farley and seconded by Commissioner Martin that the Village grant Pugwash Home and School \$500 towards the cost of lumber for an outdoor ice rink. MOTION CARRIED**

**Pugwash Farmers’ Market**

381.13 As this request for financial support is closely related to correspondence with the Minister for Municipal Affairs (agenda item 7.4.1), the Clerk asked that this agenda item be discussed at that time. See Minute 381.17

PUGWASH VILLAGE COMMISSION

Regular Meeting #381

20<sup>th</sup> November, 2017 at 7pm

Pugwash Village Hall

**East Cumberland Lodge – Sparkle of Light fundraiser**

381.14 No action will be taken.

**Canadian Pugwash**

381.15 Letter of thanks to the Village for help and financial assistance for conference held July 2017.

**Minister of Nova Scotia Department of Transportation and Infrastructure Renewal**

381.16 A request from the Village to make roads more bicycle friendly (see Minute 379.12) to the Minister was replied to by Buffy White, Area Manager. In the future, the department will pave highway shoulders where practical.

**Minister of Nova Scotia Department of Municipal Affairs (NSDMA)**

381.17 In order to dispose of the old Visitor Information Centre (VIC) as per motion 379.10, the building value has been assessed to be \$6,500. At this level of value, the Village must then ask the Minister of NSDMA for permission to dispose of the building. This permission is expected to be received shortly. The Farmers' Market has been asked if it would accept the building if offered for \$1. They have said they would, and indeed have contractors preparing to move the building off site.

381.18 Commissioner Mundle reported that she had been in communication with Pugwash Farmers' Market president, Jennifer Houghtaling, and could say with confidence that the Farmers' Market understood the degree of support coming from the Village Commission and that the request for financial assistance (see 381.13) had been made at the suggestion of another funding partner. The Commission agreed that this additional funding request would not be approved.

**MOTION**

**381.19 It was moved by Commissioner Mundle and seconded by Commissioner Farley that the Village of Pugwash sell the old Visitor Information building to the Pugwash Farmers' Market for \$1. MOTION CARRIED**

**COMMITTEE REPORTS**

**Treasurer's Report**

**MOTION**

**381.20 It was moved by Commissioner Martin and seconded by Commissioner Mundle that the Treasurer's report be accepted as presented. MOTION CARRIED**

PUGWASH VILLAGE COMMISSION

Regular Meeting #381

20<sup>th</sup> November, 2017 at 7pm

Pugwash Village Hall

381.21 Commissioner Farley will be away for a few weeks soon and Commissioner Purdy is currently unwell. With a potential of not having a second person to sign cheques, the Clerk asked the Commission to appoint an additional signing officer.

**MOTION**

**381.22 It was moved by Commissioner Farley and seconded by Commissioner Mundle an additional signing officer be appointed. MOTION CARRIED**

381.23 Budget meetings will commence soon. Given that Commissioner Purdy is unwell, the audit committee activities are on hold.

**Municipal Water Supply**

381.24 The Municipality reports that pressure testing of the system will continue for two more weeks. All equipment is on site and water should be connected and flowing into residences by March or April of next year.

**Pugwash Wellfield Advisory Committee (PWAC)**

381.25 The Clerk reported that the PWAC met on Thursday, November 9<sup>th</sup>. Work continues to bring recommendations to the Municipality to protect the Pugwash wellfield. With the use of maps, the Clerk demonstrated the proposed wellfield protection areas.

**Waterfront Development Committee (WDC) (includes Multi-Purpose Centre [MPC])**

381.26 The Clerk reported that there had been a meeting held November 8<sup>th</sup>. This meeting started well, but when finding out that there was a further delay to the architect's (A49) design and costing plans release, some committee members strongly expressed their frustration at these delays. The Clerk admitted she shared this frustration, which may impact Village plans for next year. The Municipal liaison between the local committees and A49 said she had been in regular contact with the firm. However, this information and updates had not been relayed to the local committees. David Rickard, committee member acting as secretary and representing the MPC has resigned from both positions.

**Letter from Bill Mundle to Architect 49 (A49)**

381.27 In response to the news that there would be further delays in receiving plans from A49 and with concerns over the lack of communications coming to the Pugwash committees, Mr Bill Mundle wrote a letter addressing his concerns from the viewpoint of the Harbour Development Committee. In this letter he suggested the Village add their particular concerns.

PUGWASH VILLAGE COMMISSION

Regular Meeting #381

20<sup>th</sup> November, 2017 at 7pm

Pugwash Village Hall

**MOTION**

**381.28 It was moved by Commissioner Farley and seconded by Commissioner Mundle that a letter is to be sent to Ron Burdock of A49 expressing the Commission's concern over Pugwash waterfront Development project timelines and communications.**

**MOTION CARRIED**

**Communities in Bloom (CIB) – gardeners' meeting**

381.29 The Clerk reported that she, the Village gardener and two of CIB most horticulturally inclined members met recently for a very productive meeting. A report of what general concepts were agreed upon has been circulated.

**Six Rivers Chamber of Commerce (SRCC)**

381.30 Commissioner Martin reported that the SRCC executive and council met recently to discuss the future role of the chamber. Members agreed to strongly support fiber optic internet service for Cumberland County. It is believed that this would greatly improve business development in the area. Municipalities in the Valley are already investing heavily in fiber optic internet connectivity. There is currently no SRCC president.

**MOTIONS**

381.31 None

**NOTICE OF MOTIONS**

381.32 None

**NEW OR OTHER BUSINESS**

381.33 Christmas-by-the-Sea will be December 1<sup>st</sup> and 2<sup>nd</sup>. A poster listing all events has been distributed. There will be an Open House at the Village Hall. Santa will be at the Village Hall 5-6:30pm.

381.34 The Commission chair has recently attended the Wallace & District Volunteer Fire Department Annual Awards night and banquet (representing the Commission as an employer of a department member) and will be representing the Commission at the Pugwash & District Volunteer Fire Department Annual Awards Night and Supper on December 2<sup>nd</sup>.

381.35 The next regular Village Commission meeting will be 7pm on December 11<sup>th</sup>.

**ADJOURNMENT**

381.36 The meeting was adjourned at 8:40pm by Commissioner Mundle.

PUGWASH VILLAGE COMMISSION  
Regular Meeting #381  
20<sup>th</sup> November, 2017 at 7pm  
Pugwash Village Hall

Respectfully submitted  
Lisa Betts  
Clerk Treasurer

Chair \_\_\_\_\_

Clerk Treasurer \_\_\_\_\_

DRAFT