

PUGWASH VILLAGE COMMISSION
Annual General Meeting #438
26th May 2022 at 7pm
Pugwash Village Hall Board Room

Minute Number 438

1 CALL TO ORDER

1.1 Chair Roger Mundle called the meeting to order at 7:08pm.

1.2 **Territorial Acknowledgment** - Declared by Chair Mundle

2 INTRODUCTION OF GUESTS AND REGRETS

2.1 Chair Mundle welcomed all present. Regrets were extended from Commissioner Wilson.

2.2 Absent: Commissioner Martin

3 APPROVAL OF THE AGENDA

IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Duncan to approve the agenda as presented. MOTION CARRIED

4 AUDITED FINANCIAL STATEMENT – Lawrence Lake CPA, CA

The financial statement for fiscal year ending March 2022 was presented by Mr. Lake via Zoom. There were no questions from the Commission or gallery.

5 MOTIONS

5.1 **IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Duncan to adopt the Financial Statement as presented. MOTION CARRIED**

5.2 **IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Duncan to APPOINT Lawrence Brewster Lake Chartered Accountants as auditors for fiscal year ending 2023. MOTION CARRIED**

5.3 **IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Duncan for the Village of Pugwash to acquire a Line of Credit for \$25,000 from Pugwash Bank of Nova Scotia. A vote was held by eligible rate payers present. MOTION CARRIED**

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5.4 IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Duncan Village Commission to exempt from Village taxes: Camp Pagweak, Pugwash Ground Search and Rescue and Northumberland Community Curling Club. MOTION CARRIED

5.5 SWEARING IN OF ELECTED COMMISSIONERS

There being no other nominations, Susan Duncan is acclaimed as Commissioner. Mrs. Duncan was sworn in as Commissioner by the Clerk Treasurer, Commissioner of Oaths.

6 PUGWASH VILLAGE COMMISSION – CHAIR’S REPORT - Chair Roger Mundle
See report attached.

7 VILLAGE COMMISSION COMMITTEE REPORTS

- 7.1 **Audit** - Commissioners Duncan (chair), MacEwan and civilian member, Clara MacDonald.
Commissioner Duncan reported that the committee had met three times in the past year. One with the internal auditor, one pre audit with accountant Lawrence Lake and finally a post audit meeting with Mr Lake. He reviewed the results of the audit as well as reviewing the Financial Statements with the Clerk Treasurer and the committee.
- 7.2 **Accessibility** - Commissioner MacEwan, Clerk Treasurer Betts
See report attached. The completed Accessibility Plan is available on the Village and County websites.
- 7.3 **Association of Nova Scotia Villages (ASNV)** - Commissioner Martin
No report.
- 7.4 **Physician Recruitment & Retention** - Commissioner Martin
No report
- 7.5 **Communities in Bloom (CIB)** - Commissioner Martin
A report from CIB was submitted later in the meeting.
- 7.6 **Library (formerly: Multi Purpose Centre)** - Commissioners Martin and Duncan
Councillor Houghtaling (committee chair) reported that the building construction is on schedule.

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- 8 REPORTS** - from other levels of government and local organizations that collaborate with, fund or are funded by the Village.
- 8.1 RCMP - PUGWASH DETACHMENT** - Cpl Shawn Galbraith - absent
No report
- 8.2 MLA FOR CUMBERLAND NORTH** - Elizabeth Smith-McCrossin
Ms Smith McCrossin reported that legislative work and meeting with constituents was being completed in the office space rented at the Village Hall. The new Pugwash hospital is in construction, on time and on budget. Work continues to protect the Chignecto isthmus from rising water levels in this time of climate change. She is concerned that a ten year plan will not bring about change soon enough. There may be some funding available for improvement work on Water Street. Report attached.
- 8.3 NOVA SCOTIA DEPARTMENT OF MUNICIPAL AFFAIRS AND HOUSING –**
Municipal Advisor Jason Haughn
Mr Haughn said that the NS Department of Municipal Affairs and Housing will be providing some training to the Commission. The Municipal Government Act is currently under review with consultation planned for the summer and fall. A legislated Code of Conduct is in the process of legislation with good representation from the Village from Brian Banks, ANSV president.
- 8.4 MUNICIPALITY OF CUMBERLAND COUNTY –** Councillor Jennifer Houghtaling.
Ms Houghtaling read a prepared report. Tax rates should be released in early June.
- 8.5 PUGWASH AND DISTRICT VOLUNTEER FIRE DEPARTMENT –** Chief Andy Yarrow – absent. No report submitted.
- 8.6 CUMBERLAND PUBLIC LIBRARIES** - Chief Librarian Denise Cory
Ms Corey was very happy to report that a new library building will be completed in the next several months. The additional \$500,000 funding required of the community was quickly found by a local committee led by Liz Clarke, Dennise Leahey and Donna Hutchinson. Report attached.

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- 8.7 PUGWASH COMMUNITIES IN BLOOM (CIB)** – Maureen Leahey, President.
Report attached. The National CIB judges will be in Pugwash on July 25th.
- 8.8 2019, 2020 and 2021 GATHERING OF THE CLANS** - Lisa Betts, Coordinator
Report for 2019 presented as read. The festival was cancelled in 2020 and 2021 due to the COVID-19 pandemic and associated restrictions.
- 8.9 HARBOURFEST** – Louise Haycocks, Chair. Absent.
No report.
- 8.10 PUGWASH FARMERS’ MARKET** – President Pat McInnis. Absent.
Jenn Houghtaling reported that 64 solar panels have been installed on the Farmers’ Market roof. Other Village of Pugwash properties will benefit from reduced power bills.
- 8.11 NORTH CUMBERLAND HISTORICAL SOCIETY** – President Harvey Gullon
Mr Gullon reported that COVID restrictions had affected research efforts but there had been many interesting donations made from “attic cleaning” activities. A piece on CBC’s “Land and Sea” had brought some new visitors to the train station and society.
- 8.12 SUNSET COMMUNITY** – Carrie Nix
Ms Nix thanks the Commission for continuing to support Sunset independent living clients. Currently two are employed by the village for full/part time jobs. The arrangement is good for the community, the clients and the Village.
- 9 ADOPTION OF REPORTS**
- 9.1 MOTION**
It was moved by Commissioner MacEwan and seconded by Commissioner Duncan that all reports presented be adopted.
MOTION CARRIED
- 10 INFORMATION ITEMS**
Ms Smith-McCrossin thanked the Commission for their volunteer work done and Commission chair Mundle thanked Ms Smith-McCrossin for being available to the community. Chair Mundle also appreciated the staff at the Village Hall and that it was good to have knowledgeable summer staff at the Information Centre.

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ADJORNMENT

MOTION

429.29 It was moved by MacEwan that the meeting be adjourned at 8:16pm

Respectfully submitted
Lisa Betts
Clerk Treasurer

Chair _____

Clerk Treasurer _____