

PUGWASH VILLAGE COMMISSION  
Regular Meeting #452  
14th August 2023 at 7pm  
Board Room, Pugwash Village Hall

**Meeting Number 452**

**1 CALL TO ORDER**

- 1.1 Chair Brent Wilson the meeting to order at 7:03pm.
- 1.2 **Territorial Acknowledgment** – read by Chair Brent Wilson  
*We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.*

**2 ROLL CALL**

Commissioners: Chair Brent Wilson  
Vice Chair Sue Duncan  
Commissioner Roger Mundle  
Commissioner Dave MacEwan  
Commissioner Margaret Anderson

Staff: Clerk Treasurer & recording secretary, Lisa Betts

**3 APPROVAL OF AGENDA**

- 3.1 **IT WAS MOVED** by Commissioner Mundle and seconded by Commissioner Duncan to approve the agenda. **MOTION CARRIED**

**4 APPROVAL OF MINUTES**

- 4.1 **IT WAS MOVED** by Commissioner Anderson and seconded by Commissioner Mundle to approve the minutes of regular meeting 451, held June 12<sup>th</sup>, 2023. **MOTION CARRIED**
- 4.2 **IT WAS MOVED** by Commissioner Mundle and seconded by Commissioner Anderson to approve the minutes of Annual General Meeting 450, held May 25<sup>th</sup>, 2023. **MOTION CARRIED**

**5 BUSINESS ARISING FROM THE MINUTES**

- 5.1 **IT WAS MOVED** by Commissioner MacEwan and seconded by Commissioner Duncan to adopt the Financial Statement as presented by auditor Lawrence Lake on June 12<sup>th</sup>, 2023. **MOTION CARRIED**

**6 ACTION LIST**

- 6.1 No report

PUGWASH VILLAGE COMMISSION  
Regular Meeting #452  
14th August 2023 at 7pm  
Board Room, Pugwash Village Hall

**7 PRESENTATION**

- 7.1 **Public Works building** – Pablo Rodriguez, Port Howe  
Rodriguez asked the Commission if it were open to discussion as to best utilize the building to make it more available for use by the public and more visually appealing. Staff will coordinate with Rodriguez for access to the building and make investigations of value and building integrity. The Commissioners all agreed that they were interested in hearing all options.

**8 CORRESPONDENCE**

- 8.1 **Minister Lohr** – request for equitable funding opportunities for Villages. Letter sent.
- 8.2 **Jennifer Houghtaling**, Farmers’ Market - Electric vehicle (EV) charging station.  
The Farmers’ Market has been awarded 50% of the \$7,000 cost of a charging station. They request that the Village provide the other 50%. The EV station at the Pugwash Library will be charging for use. The unit will probably be owned by the Farmers’ Market. The owner’s insurance would cover any liability issues. A response to the granting body is required as soon as possible.
- 8.2.1 IT WAS MOVED by Commissioner Duncan and seconded by Commissioner MacEwan to grant up to \$3,500 of cost of an electric vehicle charging station at the Farmers’ Market. MOTION CARRIED**
- 8.3 **Municipality of Cumberland** – request for future development – response to Council with more detailed information.  
Text of the more detailed request sent to Council was read to the meeting. No response yet received.
- 8.4 **Isabel Mundle** – request for security cameras  
Village staff is investigating types, locations and costs of security cameras.
- 8.5 **Pugwash & District Volunteer Fire Department** – request for support
- 8.5.1 IT WAS MOVED by Commissioner MacEwan and seconded by Commissioner Duncan to approve a grant of \$1,500 to the fire department. MOTION CARRIED**

PUGWASH VILLAGE COMMISSION

Regular Meeting #452

14th August 2023 at 7pm

Board Room, Pugwash Village Hall

**8.6 Boyd Moore, Sunrise Trails ATV Club**

Formalize the use of Village property with a Land Use Agreement. Options of term and use were discussed. The option that includes insurance coverage by the association was agreed upon.

**8.6.1 IT WAS MOVED by Commissioner Mundle and seconded by Commissioner MacEwan to approve a land use agreement for the use of Village property PID for as long as the property is owned by the Village.**

**MOTION CARRIED**

**8.7 Councilor Jennifer Houghtaling - Sunset Community Housing Development – request for a Letter of Support**

**8.7.1 IT WAS MOVED by Commissioner Mundle and seconded by Commissioner Anderson to write a Letter of Support for the Sunset Community Housing Development.**

**MOTION CARRIED**

**9 COMMITTEE REPORTS**

**9.1 Standing Committees**

**9.1.1 Accessibility [Betts]**

No report.

**9.1.2 Association of Nova Scotia Villages (ANSV) [Duncan]**

Update of preparations for the 2023 ANSV Conference and AGM in Pugwash 15<sup>th</sup> and 16<sup>th</sup> September. A brief report of the outline of events was presented. The most recent schedule will be sent to Commissioners.

**9.1.3 Audit Committee [Duncan]**

No report.

**9.1.4 Policy Review [MacEwan/Wilson]**

No report.

**9.2 Special Committees**

**9.2.1 CN Train Station [MacEwan/Wilson]**

Houghtaling reported some work has been done amid delays. The project has been viewed by building and health inspectors.

**9.3 Advisory Committees**

**9.3.1 None**

PUGWASH VILLAGE COMMISSION  
Regular Meeting #452  
14th August 2023 at 7pm  
Board Room, Pugwash Village Hall

9.4 **Community Committees or organizations with Village Commission/staff representation.**

9.4.1 **Communities in Bloom (CIB)** [Betts]

Noreen Smiley reported from the Gallery. Plans for the replacement of the aging community planters are progressing. The Art Heritage activities during HarbourFest went very well. There are plans for a fundraising dinner in the Fall. CIB, Northumberland Community Curling Club, HarbourFest and Friends of the Pugwash Estuary applied for and won the Lieutenant General's Community Spirit Award for 2023 (one of four awarded in the province). The Clerk thanked CIB for their assistance in looking after the Village gardens when the hired gardener became unavailable. (See minute 12.1)

9.4.2 **Physician Recruitment and Retention** [Duncan/MacEwan/Bill Martin]

Duncan: No new information to report.

9.5 **Clerk Treasurer's Reports** [Betts]

9.5.1 **Gathering of the Clans**

The Clerk gave an outline of the report that is not quite ready for submission. Much of the report, including the winners of competitions and the Parade were posted on the Village website last month. Pending a final financial report, gate numbers look to be down. Ticket prices increased for the first time in over 40 years. Sponsorship was much higher than last year. Thank you to all those businesses. Many thanks to the 150 or more volunteers who helped out in many ways through the day. The use of a golf cart for the day made a tremendous difference to a very busy day.

Chair Wilson thanked Betts for her hard work on the event. Betts recommended to the Commission that the two positions of Event Coordinator and Clerk Treasurer, both taken on as one job 13 years ago, should again become separate positions as the work and responsibilities of both positions has increased greatly. This should be discussed in future Budget 2025 meetings. Wilson suggested a festival company be hired to run the festival.

The donation to the fire department is not contingent on doing the fireworks on July 1<sup>st</sup>.

PUGWASH VILLAGE COMMISSION

Regular Meeting #452

14th August 2023 at 7pm

Board Room, Pugwash Village Hall

East Coast Amusements (formally known as the Bill Lynch Show and then Maritime Amusements) is the midway company that came to Pugwash July 1<sup>st</sup> for many years. It is one of two remaining companies that offer a traditional midway in the Maritimes. The other (Hinchey's) is at Westville each Canada Day. East Coast Amusements is in Oromocto, NB for July 1<sup>st</sup>. East Coast sends as many rides and games as they have left over from their much bigger event in Oromocto and as can fit in the area available to Pugwash. When they came to Pugwash they were typically in the Village for least three days to set up and tear down the rides and games. The cost of wages, diesel, equipment maintenance and insurance has increased dramatically. The company had warned the Village for several years that they were losing money coming to Pugwash. The Pugwash show is too small to be sustainable. The pandemic and a change in management was the final blow and, despite many appeals to the former managers, they have confirmed that they cannot come to Pugwash for July 1<sup>st</sup>.

**9.5.2 Financial**

Betts suggested Budget meeting should start soon.

**9.5.3 Divert NS - Depot of the Year Award**

Communities in Bloom is also nominating KGB.

**9.5.3.1 IT WAS MOVED by Commissioner Mundle and seconded by Commissioner Duncan to nominate Keep Garbage Beneficial (KGB) for the Depot of the Year Award.**

**MOTION CARRIED**

**9.5.4 Portable toilet in car park**

A new contractor has been hired. A unit will be in the carpark this week.

**9.5.5 Status of Pugwash Hospital as an Emergency Care Facility**

Concern of the potential that the Pugwash facility's level of care status could be changed without public consent or knowledge was brought up at the Annual General Meeting.

**9.5.3.1 IT WAS MOVED by Commissioner Mundle and seconded by Commissioner MacEwan to send Letter of Concern to the Minister of Health and Wellness that the Commission and**

PUGWASH VILLAGE COMMISSION

Regular Meeting #452

14th August 2023 at 7pm

Board Room, Pugwash Village Hall

**the public be kept informed of any discussion of the possibility of  
a change in level of care at the Pugwash Memorial Hospital.**

**MOTION CARRIED**

**10 MOTIONS**

10.1 None.

**11 NOTICE OF MOTION**

11.1 None.

**12 NEW OR OTHER BUSINESS**

12.1 **Community Spirit Award – NS Department Communities, Culture,  
Tourism and Heritage**

Pugwash is one of four communities in Nova Scotia that has won this award for 2023, based on the degree of volunteerism in the community. Vice Chair Duncan will represent the Village at the reception with the Lieutenant Governor on September 10<sup>th</sup>.

12.2 The next regular Village meeting will be 7pm, 11<sup>th</sup> September 2023.

**13 ADJOURNMENT**

13.1 The meeting was adjourned at 8:34pm by motion from Commissioner Mundle.

Respectfully submitted

Lisa Betts

Clerk Treasurer

Chair \_\_\_\_\_

Clerk Treasurer \_\_\_\_\_