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Morse Brewster Lake

Chartered Professional Accountants

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Independent Auditor's Report

To the Commissioners of the Village of Pugwash

Opinion

We have audited the accompanying consolidated financial statements of Village of Pugwash, which comprise the statement of financial position as at March 31, 2023, and the statement of operations, statement of net financial assets and statement of cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the **Village of Pugwash**, as at March 31, 2023, and the results of operations and changes in net financial assets for the year then ended, in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Independent Auditor's Report (continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Morse Brusten Lake

Berwick, Nova Scotia June 12, 2023

Chartered Professional Accountants Registered Municipal Auditor

Consolidated Statement of Financial Position

March 31, 2023

		2023	2022
Financial Ass	ets		
Cash Cash - held in trust Accounts receivable HST receivable	\$ 	82,474 - - 2,345 84,819	\$ 77,754 8,567 2,530 3,437 92,288
Financial Liabi	lities		
Payables and accruals Deferred revenue Long term debt (note 5) Net Financial Assets (Liabilities)	=	13,507 - 24,641 38,148 46,671	16,279 10,000 51,050 77,329
Non-Financial A	Assets		
Property and Equipment (note 2) Prepaid expenses	\$	835,914 8,625 891,210	\$86,191 3,450 \$904,600
Surplus			
Operating Fund Balance (note 3) Reserve Fund Balances Investment in Capital Assets (note 4)	\$ \$	74,679 5,258 811,273 891,210	\$ 62,659 10,800 831,141 \$ 904,600

On Behalf of the Village of

Chair

Morse Brewster Lake Chartered Professional Accountants

Consolidated Statement of Operations

		2023		2023 Actual		2022 Actual
Revenue		<u>Budget</u>		Actual		Actual
General tax rates	\$	220,850	\$	222,743	\$	199,781
Capital Grants received	Ψ	40,210	Ψ		Ψ	-
Government transfers		35,750		33,961		17,775
Rental income		19,900		19,124		8,615
Miscellaneous grants and donations		-		4,587		5,189
Admissions and fees - GOTC		27,260		29,943		165
HST offset		4,600		1,317		1,980
Sponsorship and fundraising - GOTC		10,000		6,600		700
eponzeienip mie immining	_	358,570	_	318,275		234,205
Expenditures						
General government services		113,999		117,066		107,669
Transportation services		7,150		13,743		19,201
Environmental development services		73,320		102,835		34,359
Environmental Health Services		41,060		37,138		22,877
Recreational / cultural services		36,186		8,876		34,307
Amortization		-		51,819		51,156
Interest on long term debt		-		188		386
Loss on disposal of capital asset	_		_		_	250
	-	271,715	-	331,665	-	270,205
Operating Surplus (Deficit)	\$_	86,855	\$	(13,390)	\$_	(36,000)

Consolidated Statement of Changes in Net Financial Assets (Liabilities)

		2023 Budget	-	2023 Actual		2022 Actual
Annual Surplus (Deficit)	\$	86,855	\$	(13,390)	\$	(36,000)
Add (Deduct): Acquisition of tangible capital assets Amortization of tangible capital assets Loss (gain) on disposal of capital asset Change in prepaid expenses		(40,210)	_	(1,542) 51,819 - (5,175)		(17,202) 51,156 250 17,084
Increase (Decrease) in net assets	\$_	46,645		31,712		15,288
Net Financial Assets, beginning of year			_	14,959	_	(329)
Net Financial Assets (Liabilities), end o	f ye	ear	\$_	46,671	\$_	14,959

Consolidated Statement of Changes in Cash Flow

22			
		2023	<u>2022</u>
Operating Activities			
Operating surplus (deficit)	\$	(13,390)	
Amortization		51,819	51,156
Loss (Gain) on disposal of capital asset		-	250
Sources (uses) of cash			
Increase (decrease) in payables		(2,772)	5,379
(Increase) decrease in prepaids		(5,175)	17,084
Increase (decrease) in deferred revenue		(10,000)	10,000
(Increase) decrease in accounts receivable		3,622	9,724
Cash from operations		24,104	<u>57,593</u>
Investing Activities			
Purchase of capital assets		(1,542)	(17,202)
Financing Activities			
Long term debt repaid		(26,409)	(26,409)
Change in net cash		(3,847)	13,982
Cash, beginning of year	_	86,321	72,339
Cash, end of year	\$	82,474	\$ 86,321
Represented by:			
Cash	\$	82,474	\$ 77,754
Cash - held in trust	_		8,567
	\$_	82,474	\$ 86,321
	-		

Notes to Consolidated Financial Statements

March 31, 2023

1. Significant Accounting Policies

Basis of Presentation

The consolidated financial statements of the Village of Pugwash are prepared in accordance with Canadian accounting standards for the public sector.

Basis of Consolidation

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures and changes in fund balances and in financial position of the reporting entity. The activities under the control of Commission and included in the reporting entity are the general operating fund, general capital fund, capital reserve fund and operating reserve fund. Interdepartmental transactions and balances have been eliminated on the consolidated

(a) Financial Instruments

The Village's financial instruments consist of cash, short term deposits, accounts receivables, accounts payables and accrued liabilities. Unless otherwise noted, it is managements's opinion that the Village is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

(b) Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates. The most significant accounting estimates in these financial statements include allowance for doubtful accounts, estimated useful life of tangible capital assets and asset retirement obligations.

(c) Revenue recognition

Taxation and related related revenue: Property tax billings are prepared based on the assessment rolls issued by Property Valuation Services Corporation. Tax rates are established annually by the Commission, incorporating amounts to be raised for local services. Taxation revenues are recorded at the time tax billings are due. Government transfers are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Notes to Consolidated Financial Statements

March 31, 2023

1. Significant Accounting Policies (continued)

(d) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess revenues and over expenses, provides the consolidated Change in Net Financial Assets for the year.

(e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and balances with banks, bank overdrafts, short term borrowing with original maturities of three months or less. Bank borrowings are considered to be financing activities.

(f) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset are amortization on a straight line basis over their estimated useful life as follows:

Buildings 40 years
Equipment and signage 10 to 20 years
Paving 20 years
Sidewalks and tennis courts 20 years
Small Equipment 5 years
Waterfront renewal 20 to 25 years

One-half of the annual depreciation is charged in the year of acquisition and in the year of disposal. Assets under construction are not depreciated until the asset is available for productive use.

(g) Contributed materials and services

Contributed materials and services are recorded when fair value can be reasonably estimated and when the materials and services are used in the normal course of operations and would otherwise have been purchased.

(h) Asset Retirement Obligation

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- a) There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- b) The past transaction or event giving rise to the liability has occurred;
- c) It is expected that future economic benefits will be given up; and
- d) A reasonable estimate of the amount can be made.

Notes to Consolidated Financial Statements

March 31, 2023

1. Significant Accounting Policies (continued)

(h) Asset Retirement Obligation (continued)

Any liability is discounted using a present value calculation, and adjusted yearly for accretion expense. The recognition of a liability would result in an accompanying increase to the respective tangible capital assets. Any increase to the tangible capital assets would being amortized in accordance with the depreciation accounting policies.

The Village has assessed their assets and does not currently have any material asset retirement obligations and as such no increase in asset value or liability has been recognized at this time.

2. Tangible Capital Assets

		Cost pening	Ade	ditions	Dis	osals	rite owns		ost losing	Am	ortizatio		ccum amort		t Book /alue
Land	S	57,178	\$	-	\$	-	\$ -	\$	57,178	\$	-	\$	-	\$	57,178
Parks		93,611		-		-	-		93,611		2,465		73,671		19,940
Buildings		290,497		-		-	-		290,497		5,587		193,301		97,196
Tractor		63,823		-		-	-		63,823		4,255		19,147		44,676
Machinery															
& equipment		62,163		3,759		-	-		65,922		3,239		47,122		18,800
Sidewalks		27,845		-		-	-		27,845		1,392		13,406		14,439
Water Front		213,118		-		*	-		213,118		10,656		96,725		116,393
Signs		21,594		-		-	-		21,594		2,160		17,393		4,201
Harbourfront Centre	_	553,834	_	(2,217)			 	_	551,617	_	22,065	_	88,526	_	463,091
	\$_	1,383,663	S_	1,542	\$	-	\$ -	\$_	1,385,205	\$	51,819	\$_	549,291	\$_	835,914

3. Surplus

	<u>2023</u>	<u>2022</u>
Surplus, beginning of year Add (Deduct):	\$ 62,659	\$ 90,865
Operating surplus (deficit) for the year	12.020	(28,206)
Surplus, end of year	\$ <u>74,679</u>	\$ <u>62,659</u>

Notes to Consolidated Financial Statements

March 31, 2023

4. In	vestment	in	Capital	Assets
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	<u>2023</u>	<u>2022</u>
Balance, beginning of year	\$ 831,141	\$ 838,935
Add (Deduct): Capital expenditures paid from reserve	5,542	17,203
Payments on long term debt	26,409	26,409
Loss on disposal	-	(250)
Amortization	(51,819)	(51,156)
Balance, end of year	$\frac{5}{11.2/3}$	\$ <u>831,141</u>

5. Long Term Debt

Fixed rate retail installment contract with John Deere Canada. Payments are \$590 per month at 0% interest,				
payable until December 2023. Loan is secured by equipment. Net book value of associated	ď	5.307	¢	17 202
asset is \$53,186.	D	3,307	Ф	12,363

NS Municipal Finance Corporation loan 40-A-1, repayable in three annual payments of \$19,333 on July 7. Interest from 0.678% to 0.955%, paid semi annually until July 2023.

19,334	_	38,667
\$ 24,641	\$_	51,050

2023

2022

Debt repayment over the next year is as follows: 2024 \$ 24,641

6. Other Matters

The total remuneration paid to each commissioner and the senior management official are as follows:

ioners	١
	ioners

Commissioners	~	. •	-		-	r . 1
	Comp	pensation	ı E	kpenses	ı	Γotal
MacEwan, Dave	\$	500	\$	-	\$	500
Duncan, Sue		500		-		500
Martin, Bill		250		-		250
Anderson, Margie		250		-		250
Wilson, Brent		400		-		400
Mundle, Roger		550		-		550
Staff						
Betts, Lisa (Clerk)		47,408		286		47,694
	\$	49,858	\$	286	\$	50,144

Notes to Consolidated Financial Statements

March 31, 2023

-	_					
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/ .	VU					6.3

The Village has entered into a contract to rent office equipment requiring quarterly payments of \$417 + tax until April 2028.

Morse Brewster Lake

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Chartered Professional Accountants

Auditors' Report on Supplemental Financial Statements

To the Commissioners of the Village of Pugwash

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information included in the Schedules is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic consolidated financial statements and, in our opinion, is fairly stated in all material respects in relation to the consolidated financial statements taken as a whole.

Berwick, Nova Scotia June 12, 2023 Morce Bruston Lake

Chartered Professional Accountants Registered Municipal Auditor

Operating Fund Statement of Financial Position

March 31, 2023

		2023	2022
Current Cash Accounts receivable HST receivable	Assets \$	71,995 2,345 74,340	\$ 67,897 2,530 3,437 \$ 73,864
Current Payables and accruals Due to reserve Payroll deductions payable Deferred revenue	iabilities \$	3,543 5,258 4,639 - 13,440	\$ 5,174 2,233 4,655 10,000 22,062
S	urpius		
Operating Surplus		60,900	51,802
	\$	74,340	\$73,864
On Behalf of the Village of Pugwash:	\		

, Chair & Mul Man, Commissioner

Statement of Operations

2023 Budget	-	2023 Actual		2022 <u>Actual</u>
220,850	\$	222,743	\$	199,781
	~	33,961	•	17,775
19,900		19,124		8,615
4,600		1,317		1,980
	_	4,587		5,189
281,100		281,732	_	233,340
113,999		117,066		107,669
7,150		13,743		19,201
41,060		37,138		22,877
)	69,214		33,493
36,186		•		34,307
-	_		_	386
233,495		246,225		217,933
47,605		35,507		15,407
(26,410)		(26,409)		(26,409)
(21,195)		_	_	(17,203)
-	\$	9,098	\$	(28,205)
	\$ 	51,802 9,098 60,900	\$ 	80,007 (28,205) 51,802
	Budget 220,850 35,750 19,900 4,600 281,100 113,999 7,150 41,060 35,100 36,186 233,495 47,605 (26,410)	Budget 220,850 \$ 35,750 19,900 4,600 281,100 113,999 7,150 41,060 35,100 36,186 233,495 47,605 (26,410) (21,195) \$\$	Budget Actual 220,850 \$ 222,743 35,750 33,961 19,900 19,124 4,600 1,317 - 4,587 281,100 281,732 113,999 117,066 7,150 13,743 41,060 37,138 35,100 69,214 36,186 8,876 - 188 233,495 246,225 47,605 35,507 (26,410) (26,409) (21,195) - - 9,098 \$ 51,802 9,098	Budget Actual 220,850 \$ 222,743 \$ 35,750 \$ 33,961 19,900 19,124 4,600 1,317 4,587 4,587 281,100 281,732 281,732 117,066 7,150 13,743 41,060 37,138 35,100 69,214 36,186 8,876 - 188 233,495 246,225 47,605 35,507 (26,410) (26,409) (21,195) - 9,098 \$ 51,802 \$ 9,098 \$

Capital Fund Statement of Financial Position

March 31, 2023

	<u>2023</u>	2022
Assets		
Property and Equipment (note 2)	\$ 835,914	\$886,191
Liabilities	s	
Current Accounts payable	\$ -	\$ 4,000
Long Term Debt (note 5)	24,641 24,641	
Equity		
Investment in Capital Assets (note 4)	811,273	831,141
anvestment in Capital Assets (11000 7)	\$ <u>835,914</u>	

On Behalf of the Village of Pugwash:

, Chair MMM, Commissioner

Schedules to Statement of Operations

	ļ	2023 Budget	2023 Actual			2022 Actual
General Government Services						
Wages and benefits- clerk	\$	53,059	\$	54,818	\$	49,990
Advertising	·	1,000	·	4,583	1.5	_
Audit and legal		7,800		5,681		8,410
Awards and grants		6,300		5,619		6,888
Conferences		300		160		275
Legislative		4,750		2,450		3,656
Reduced property taxes		3,630		3,566		3,429
Office and miscellaneous		8,910		8,054		6,371
Buildings		,		,		•
Utilities and telephone		5,500		5,158		6,179
Insurance		22,000		23,101		20,535
Repairs and maintenance		750	_	3,876		1,936
•	\$	113,999	\$	117,066	\$	107,669
Transportation Services						
Wages and benefits	\$	5,000	\$	7,000	\$	12,484
Garage expenses	4	1,450	*	646	•	1,385
Sidewalks		-		-		626
Snow removal		700		6,097		4,706
	\$	7,150	\$	13,743	\$	19,201
El de la Companya de						
Environmental Health Services		2 260		2 151		2 244
Sewer		2,260		2,151 34,987		2,244 20,633
Wages and benefits	d	38,800	φ	34,987 37,138	\$	
	⊅=	41,060	\$	37,138	⊅=	22,877

Schedule to Statement of Operations

		2023 <u>Budge</u> t		2023 Actual		2022 Actual
Environmental Development Services Community development and tourism GOTC festival and fireworks Repairs and maintenance Utilities and telephone Wages and benefits	\$ - \$_	4,500 9,000 9,700 400 11,500 35,100	\$ *	1,875 13,881 19,100 2,730 31,628 69,214	\$ \$_	1,907 (10) 9,097 2,000 20,499 33,493
Recreational / Cultural Services Repairs and maintenance Library Wages and benefits	\$ <u></u>	20,390 - 15,796 36,186	\$ <u></u>	2,855 3,297 2,724 8,876	\$ <u></u>	8,182 6,632 19,493 34,307

Statement of Reserve Funds

March 31, 2023

Asse		2023		2022	
Current Cash - held in trust Due from Operating Fund		\$ \$	5,258 5,258	\$ ===	8,567 2,233 10,800
	Liabilities				
Capital Reserves	Reserves	\$	5,258 5,258	\$	10,800 10,800
Statemen	t of Capital	Rese	rve		
		<u>2</u> :	023		2022
Balance, beginning of year Provision from operating fund Purchase of tangible capital assets		\$	10,800 - (5,542)	\$	10,800 17,203 (17,203)
Balance, end of year		\$	5,258	\$	10,800

On Behalf of the Village of Pugwash:

Chair

Commissioner

Statement of Operations Gathering of the Clans

	2023 Budget		Ā	2023 Actual		2022 Actual
Revenue Government transfers	\$	5,000	\$		\$	-
Admissions and fees - GOTC Sponsorship and fundraising - GOTC		27,260 10,000 42,260	_	29,943 6,600 36,543		165 700 865
Expenditures Advertising GOTC festival and fireworks Grants, donations and bursaries		2,000 31,420 4,800 38,220		1,198 28,423 4,000 33,621	_	805 61 - 866
Net Revenue (Deficit)	\$	4,040	\$	2,922	\$	(1)
Surplus, Beginning of Year Net revenue (Deficit) Surplus, End of Year			\$ \$	10,857 2,922 13,779	\$ 	10,858 (1) 10,857

Village of Pugwash Statement of Financial Position Gathering of the Clans

March 31, 2023

	1.10.01.01, 2020				
			<u>2023</u>		2022
Current Cash Prepaid expenses	Assets	\$ \$	10,479 8,625 19,104	\$ 	9,857 3,450 13,307
Current Payables and accruals Current portion of long term debt	Liabilities	\$	5,325	\$	2,450
	Surplus				
Operating Surplus			13,779	_	10,857
		\$	19,104	\$	13,307
On Behalf of the Village of Pugwash:	ir Susan M	neu	L,Co	mmiss	ioner