

PUGWASH VILLAGE COMMISSION

Regular Meeting #417

14th September, 2020 at 7pm

Pugwash Village Hall, Board Room

Minute Number 417

CALL TO ORDER

417.1 Chair Roger Mundle called the meeting to order at 7:05pm

ROLL CALL

417.2 Commissioners: Chair Roger Mundle
Commissioner Bill Martin
Commissioner Charles Gould

Staff: Clerk Treasurer, Lisa Betts (recording secretary)

Regrets: Commissioner Tracey Mundle has moved out of the Village and is thus not eligible to continue as Commissioner
Commissioner Kathy Redmond has resigned (see minute 417.12)

APPROVAL OF AGENDA

MOTION

417.3 It was moved by Commissioner Gould and seconded by Commissioner Martin that the agenda be accepted. **MOTION CARRIED**

APPROVAL OF MINUTES

MOTION

417.4 It was moved by Commissioner Martin and seconded by Commissioner Gould that the minutes of regular meeting 416 held August 10th be approved. **MOTION CARRIED**

BUSINESS ARISING FROM THE MINUTES

417.5 Commissioner Martin reported that he had been in conversation with John Eaton of the Pugwash Parks Commission (PPC). Mr Eaton had wanted to express his assurance that the PPC is still in existence. Mr Eaton had a concern that the Harbourfront Centre had been constructed with the assistance of a loan that he felt was in contravention of a covenant attached to the Park property and that the PPC should have been consulted. Mr Eaton was going to investigate this restriction further.

ACTION LIST

417.6 All items have been completed.

PUGWASH VILLAGE COMMISSION

Regular Meeting #417

14th September, 2020 at 7pm

Pugwash Village Hall, Board Room

PRESENTATIONS

417.7 Lawrence Lake CPA, CA of Morse Brewster Lake chartered accountants: Financial Statements for 2020

The auditor reported that the Village continues to be in a good financial condition. The Clerk asked about the gas tax applied to the funding for the Pugwash Harbourfront Centre from the Municipality. The auditor said that was how it was reported in the Municipality's Financial Statements for last year.

MOTION

417.8 It was moved by Commissioner Gould and seconded by Commissioner Martin to adopt the Financial Statements for 2020. MOTION CARRIED

417.9 Pugwash Yacht Club - Deborah Cameron

Mrs Cameron described the yacht club's project to dredge the harbour where the club is now, and then will add docks, a boat launch slipway and fuel services. The dredged material would be used to help build up the shoreline. Dredging needs to be repeated every 15-18 years. The number of berths would increase from 22 to 35 to 40, depending on the size of the boats. Investigation on permits is completed and tenders are issued. Funding from the Municipality and private sources has been secured and an application to ACOA is nearly complete. The Yacht Club would like a Letter of Support from the Pugwash Village Commission.

MOTION

417.10 It was moved by Commissioner Gould and seconded by Commissioner Martin that the Village Commission send a Letter of Support to the Pugwash Yacht Club. MOTION CARRIED

CORRESPONDENCE

417.11 Municipality Cumberland County

Letter explaining Municipal supply water metering process.

417.12 Commissioner Kathy Redmond - Letter of Resignation

COMMITTEE REPORTS

417.13 Clerk Treasurer's Reports

417.13.1 Online video Conferencing

The Clerk asked the Commission if a paid subscription to Zoom Meeting should be investigated. Commissioner Martin suggested investigating other companies offering the same services.

PUGWASH VILLAGE COMMISSION
Regular Meeting #417
14th September, 2020 at 7pm
Pugwash Village Hall, Board Room

417.13.2 Programming at Pugwash Harbourfront Centre (PHC)

There have been Wednesday lunchtime line dancing classes, Tai Chi most Thursdays and a concert fund raiser recently at the PHC. Social distancing was well maintained.

417.13.3 Advanced Market Readiness

The Clerk would like to use a recently offered opportunity to receive \$2,500 worth of marketing assistance from a company that is helping 20 organizations in Cumberland and Colchester Counties. With funding assistance from ACOA and the Municipalities, the fee will only be \$250. This could be useful to help find programming and assistance with the Pugwash Harbourfront Centre. Locally, the Pugwash Yacht Club, MacFarlane Lantern and the Farmers' Market have also signed on to the program. There is room in the budget for such courses. The Commission did not object to the program.

417.13.4 Gas tax

The Nova Scotia Federation of Municipalities is producing a review of projects funded with gas tax and would like to include some information about the Pugwash Harbourfront Centre. The Clerk has provided Debbie Neilsen of the NSFM with some information.

The Clerk reported that other Villages get to have direct input as to what is done with their share of gas tax funds that come into and managed by their Municipality. Clerk said she would like to spend some time finding out how Pugwash could gain the same control of these funds as other Villages do. The Commission supported that this be investigated further and Commissioner Martin suggested approaching the Cumberland Colchester MP for help in the matter.

417.13.5 School buses - new drop off area - information item

The school buses are now dropping off high school students off in "the circle" and then drive to Church Street to drop off the elementary school students. This is to avoid the congestion on Queen Street.

417.13.6 CBC TV - filming at the CN Train Station

CBC would like to film a short piece on the Pugwash train station as part of a show looking at re-purposed old/heritage buildings. This is expected to be filmed in late October. The Commission did not object to the plan.

PUGWASH VILLAGE COMMISSION

Regular Meeting #417

14th September, 2020 at 7pm

Pugwash Village Hall, Board Room

417.14 Accessibility committee (Municipality)

This committee is still working on its Terms of Reference. A staff representative from the Sunset Community has not been identified yet. A Sunset client has agreed to work on the committee. The committee is obliged to include at least one third of its membership by disabled people.

417.15 Communities in Bloom

The annual Volunteer Appreciation Luncheon is cancelled.

417.16 Sustainability Pugwash Market

Commissioner Martin reported that there has been one meeting so far. A Terms of Reference is being worked on and will be presented to the Commission for approval. Membership to the committee is being suggested to other community groups such as Communities in Bloom and Friends of the Pugwash Estuary. The next meeting is October 22nd.

417.17 Playground swing set

Research so far indicates that a certified two seat swing set would cost about \$4,000 and about as much again to install as per CSA standards. There is a new substrate available made by Zeagar of “engineered wood fibre” product that is reported to be the most desirable kind of surface but cannot be mixed with existing pea gravel. That would have to be removed first and then add the wood product. This has most recently been used at the Fundy Discovery Site in Truro. The Wentworth Learning Centre has just put in new playground equipment at a cost of \$72,000. More investigation is required.

MOTIONS

417.18 It was moved by Commissioner Martin and seconded by Commissioner Gould that Policy 2020-01 Operating Reserve Policy and Policy 2020-02 Capital Reserve Policy be adopted. MOTION CARRIED

NOTICE OF MOTIONS

417.19 None

NEW OR OTHER BUSINESS

417.20 An election for Village Commissioners has been called for October 10th.

417.21 The next regular meeting of the Pugwash Village Commission will be Monday, 7pm 19th October.

PUGWASH VILLAGE COMMISSION
Regular Meeting #417
14th September, 2020 at 7pm
Pugwash Village Hall, Board Room

ADJOURNMENT

417.22 The meeting was adjourned at 8:26pm by motion from Commissioner Martin.

Respectfully submitted

Lisa Betts

Clerk Treasurer

Chair _____

Clerk Treasurer _____